



**ST. LUKE UNITED METHODIST CHURCH
NEIGHBORHOOD CHILDREN'S PROGRAM**

Dear Parents/Guardians,

School will be ending soon and it will be time once again for our Summer Day Camp program. We are pleased that you have expressed an interest in our program.

In order to comply with stringent licensing requirements, we regret that we are unable to accept children under the age of 5. To enter the Summer Program, children must be at least 5 years old and not older than 10 years by the start of the program.

The session will run from Monday, June 3, 2019, through Friday, August 2, 2019. We will observe Independence Day on Thursday, July 4, and Friday, July 5, and the program will not operate.

Fees are based on enrollment of five days per week. Fees are payable every two weeks, in advance, and there are no refunds for absences, illness, mishaps, or holidays. For one child, the fee for the entire program is \$900, or \$200 every two weeks plus \$100 for the final week. Families with more than one child in the program benefit from a reduction in fees for the additional child or children. For each additional child, the total fee is \$787.50, or \$175 every two weeks plus \$87.50 for the final week.

Written notice two weeks in advance is required for withdrawal for any reason and should be sent to the church office at the address below. Tuition is payable for the last two weeks whether the child attends or not.

Please complete the enclosed application form and return it, with your application fee, to the church secretary in the church office, 1227 Deering, Cleveland 38732, at your earliest convenience. Applications without the accompanying fee will be considered incomplete and will not be accepted until the fee is received. Please direct any questions about applications, openings in the program, or waiting lists to the church secretary.

Sincerely,

St. Luke Neighborhood Children's Program Board